

Worksheet for "Closing the Loop"

Complete the following sections to plan successful student learning and program assessment improvement efforts. Complete one copy of this form for each program outcome assessed.

1. The outcome assessed:
2. Identify the specific student weaknesses that you hope to improve. What is the cause of that weakness? What evidence supports your explanation of the cause? Do all program faculty agree with this analysis? How do you know?

3. Describe your program's plan for addressing this weakness. How many faculty teach the course(s) in which improvements are being made? Who collaborated on this plan?

4. Describe the effort to coordinate your program's improvement plan. Who is responsible for coordinating the improvement plan? What is the plan to gain consistent improvement in all sections of the course? Have faculty met to discuss this plan? Is there a professional development or technology improvement need that must be addressed?

5. Describe the plan to check the improvements. Is the plan coordinated with all faculty teaching the course? Do the assessment tools need to be improved? Have tool changes and uses been discussed with and agreed upon by all faculty teaching the course? Will your assessment plan produce sufficient, accurate, valid data that addresses the desired learning?